

**Los Angeles County Municipal Storm Water Permit (Order 01-182)  
Individual Annual Report Form**

**Attachment U-4**

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This form summarizes the requirements in Order No. 01-182. Each Permittee must complete this form in its entirety, except for those requirements applicable only to the Principal Permittee. Only report activities that were performed during the previous fiscal year. Upon completion, this form shall be submitted to the Principal Permittee, by the date specified by the Principal Permittee, for inclusion in the unified Annual Storm Water Program Report. Attachments should be included where necessary to provide sufficient information on program implementation.

The goals of this Report are to: 1) concisely document implementation of the Storm Water Quality Management Program (SQMP) during the past fiscal year; 2) evaluate program results for continuous improvement; 3) to determine compliance with Order 01-182; and 4) to share this information with other Permittees, municipal decision makers, and the public.

<b>!</b>	YOU MUST FILL OUT ALL THE INFORMATION REQUESTED <i>Do not leave any of the sections blank.</i>
<b>N/A</b>	If the question does not apply to your municipality, please indicate N/A in the space provided and provide a brief explanation
<b>U</b>	If the information requested is currently unavailable, please indicate U in the space provided and give a brief explanation.

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**Reporting Year 2008-2009**

**I. Program Management**

- A. Permittee Name: **City of Artesia**  
\_\_\_\_\_
- B. Permittee Program Supervisor: **Mr. C.A. Alba**  
\_\_\_\_\_  
Title: **City Engineer**  
Address: **18747 Clarkdale Avenue**  
City: **Artesia** Zip Code: **CA 90701**  
Phone: **(949) 766-2686** Fax: **: (949) 203-8592**

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- C. In the space below, briefly describe how the storm water program is coordinated within your agency's departments and divisions. Include a description of any problems with coordination between departments. To facilitate this, complete the Table 1.

**The stormwater program is a collaboration of the City of Artesia planning, public works, engineering staff, spearheaded by the City Engineer's office. Since the city and the staff is small in size, no major coordination problems have been identified.**

**TABLE 1 - Program Management**

<b>Storm Water Management Activity</b>	<b>Division/Department</b>	<b># of Individuals Responsible for Implementing</b>
1. Outreach & Education	P.W./ Engineering	2
2. Industrial/Commercial Inspections	P.W./ Engineering	2
3. Construction Permits/Inspections	Building, P.W./ Engineering	3
4. IC/ID Inspections	P.W.	1
5. Street sweeping	Contractor	U
6. Catch Basin Cleaning	P.W.	2
7. Spill Response	P.W./Engineering	3
8. Development Planning (project/SUSMP review and approval)	Planning/Engineering	2
9. Trash Collection	Contractor/ P.W.	Varies

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D. Staff and Training

Attach a summary of staff training over the last fiscal year. This shall include the staff name, department, type of training, and date of training.

E. Budget Summary

1. Does your municipality have a storm water utility? Yes ☐ No ☒

If no, describe the funding source(s) used to implement the requirements of Order No. 01-182.

**General Fund and Developer Fees and development conditions, and CDBG funds for neighborhood cleanups, where applicable.**

2. Are the existing financial resources sufficient to accomplish all required activities? Soon may not, though. Yes ☒ No ☐

3. Complete Table 2 to the extent that accurate information is available (indicate U in the spaces where the information is unavailable), and report any supplemental dedicated budgets for the same categories on the lines below the table.

4. List any additional state/federally funded projects related to storm water.

**N/A**

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**TABLE 2**

<b>Program Element</b>	<b>Expenditures in Fiscal Year 2011-2012</b>	<b>Estimated Amount Needed to implement Order 01-182</b>
1. Program management a. Administrative costs b. Capital costs	<b>\$8,000</b>	<b>\$8,000</b>
2. Public Information and Participation a. Public Outreach/Education b. Employee Training c. Corporate Outreach d. Business Assistance	<b>\$2,100</b> <b>\$900</b>	<b>\$2,100</b> <b>\$900</b>
3. Industrial/Commercial inspection/ site visit activities	<b>\$300</b>	<b>\$300</b>
4. Development Planning	<b>\$2,400</b>	<b>\$2,400</b>
5. Development Construction a. Construction inspections	<b>\$1,000</b>	<b>\$1,000</b>
6. Public Agency Activities a. Maintenance of structural and treatment control BMPs b. Municipal street sweeping c. Catch basin cleaning d. Trash collection/recycling e. Capital costs f. Other	<b>\$700</b> <b>\$91,893</b> <b>\$150</b> <b>\$901,709</b>	<b>\$700</b> <b>\$91,893</b> <b>\$150</b> <b>\$901,709</b>
7. IC/ID Program a. Operations and Maintenance b. Capitol Costs	<b>\$150</b> <b>\$-0-</b>	<b>\$150</b> <b>\$-0-</b>
8. Monitoring	<b>\$-0-</b>	<b>\$-0-</b>
9. Other		
10. TOTAL	<b>\$1,009,302</b>	<b>\$1,009,302</b>

List any supplemental dedicated budgets for the above categories:

None

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**II. Receiving Water Limitations (Part 2)**

- A. Are you aware, or have you been notified, of any discharges from your MS4 that cause or contribute to a condition of nuisance or to the violation of any applicable water quality standards? Yes ☐ No ☒
- B. Has the Regional Board notified you that discharges from your MS4 are causing or contributing to an exceedance of water quality standards? Yes ☐ No ☒
- C. If you answered Yes to either of the above questions, you must attach a Receiving Water Limitations (RWL) Compliance Report. The Report must include the following:
1. A description of the pollutants that are in exceedance and an analysis of possible sources;
  2. A plan to comply with the RWL (Permit, Part 2);
  3. Changes to the SQMP to eliminate water quality exceedances;
  4. Enhanced monitoring to demonstrate compliance; and
  5. Results of implementation.

**III. SQMP Implementation (Part 3)**

- A. Has your agency implemented the SQMP any additional controls necessary to reduce the discharges of pollutants in storm water to the maximum extent practicable? Yes ☒ No ☐
- B. If your agency has implemented additional or different controls than described in the countywide SQMP, has your agency developed a local SQMP that reflects the Yes ☐ No ☒

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conditions in its jurisdiction and specifies activities  
being implemented under the appropriate elements  
described in the countywide SQMP?

- C. Describe the status of developing a local SQMP in the box below.

**Artesia continues to use and implement L.A. County Model Programs that are currently sufficient to most program objectives.**

- D. If applicable, describe an additional BMP, in addition to those in the countywide SQMP, that your city has implemented to reduce pollutants in storm water to the maximum extent practicable.

**Revised BMP's from State resources have been utilized in addition to BMPs found in County sources.**

- E. Watershed Management Committees (WMCs)

1. Which WMC are you in? **San Gabriel River**
2. Who is your designated representative to the WMC? **City Engineer**
3. How many WMC meetings did you participate in last year? **4**
4. Describe specific improvements to your storm water management program as a result of WMC meetings.

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The program has been upgraded in at least the following instances based on information received in the WMC meetings; (1) a WMC meeting confirmed the implementation of newly adopted MS4 requirements and (2) general updates on permittee requirements, and (3) familiarization with some new BMPs available. Starting to get a better idea of pollutants that may be more pertinent to municipalities. Updates on TMDL and Basin Plan status and process. Also discussions and presentations on Low Impact Development applications. As well as information on the new State Requirements for the General Construction Activities Permit. Attended meetings on new LA Co. NPDES Permit. Reviewed Ventura Permit, etc, from updates WMC chair

5. Attach any comments or suggestions regarding your WMC.

F. Storm Water Ordinance

1. Have you adopted a storm water and urban runoff ordinance to enforce all requirements of Order 01-182? Yes ☒ No ☐  
If not, describe the status of adopting such an ordinance.

2. If yes, have you already submitted a copy of the ordinance to the Regional Board? Yes ☒ No ☐  
If not, please attach a copy to this Report.
3. Were any amendments made to your storm Yes ☐ No ☒



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water ordinance during the last fiscal year?

If yes, attach a copy of amendments to this Report.

G. Discharge Prohibitions

1. List any non-storm water discharges you feel should be further regulated:

**The City of Artesia has found no discharge sources other than those currently mandated requiring special implementation. The City did adopt a new ordinance requiring trash enclosure areas to be covered with a solid roof.**

2. List any non-storm water discharges you feel should be exempt, and provide an explanation for each:

**There are none at this time.**

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**IV. Special Provisions (Part 4)**

**A. Public Information and Participation (Part 4.B)**

In addition to answering the following questions, attach a summary of all storm water education activities that your agency conducted or participated in last year.

**1. No Dumping Message**

a) How many storm drain inlets does your agency own? **2**

b) How many storm drain inlets were marked with a no dumping message in the last fiscal year? **2**

c) What is the total number of storm drain inlets that are legibly marked with a no dumping message? **2**

If this number is less than the number in question 1.b, describe why all inlets have not been marked, the process used to implement this requirement, and the expected completion date.

N/A

d) How many public access points to creeks, channels, and other water bodies within your jurisdiction have been posted with no dumping signage in the past year? **None**

Describe your agency's status of implementing this requirement by the date required in Order No. 01-182.

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**City of Artesia is very small and built out. There are no known access points to creeks, channels or other bodies of water. Storm flows are typically conveyed via L.A. County Flood Control owned underground storm drain systems.**

2. Reporting Hotline

- a) Has your agency established its own hotline for reporting and for general storm water management information? Yes ☐ No ☒
- b) If so, what is the number? **See County Hotline Number**
- c) Is this information listed in the government pages of the telephone book? Yes ☐ No ☐
- d) If no, is your agency coordinated with the countywide hotline? Yes ☒ No ☐
- e) Do you keep record of the number of calls received and how they were responded to? Yes ☐ No ☒
- f) How many calls were received in the last fiscal year?
- g) Describe the process used to respond to hotline calls.

**Refer them to Administrative Analyst in charge of hazardous waste round-ups or neighborhood clean-ups, or to public works or building department. Provide L.A. County hotline number 1-888-CLEAN-LA.**

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- h) Have you provided the Principal Permittee with your current reporting contact information? Yes ☒ No ☐
- i) Have you compiled a list of the general public reporting contacts for all Permittees and posted it on the [www.888CleanLA.com](http://www.888CleanLA.com) web site (Principal Permittee only)? Yes ☐ No ☐
- If not, when is this scheduled to occur?

3. Outreach and Education

- a) Describe the strategy developed to provide outreach and bilingual materials to target ethnic communities. Include an explanation of why each community was chosen as a target, how program effectiveness will be determined, and status of implementation. (Principal Permittee only)

- b) Did the Principal Permittee organize quarterly Public Outreach Strategy meetings that you were aware of? Yes ☒ No ☐
- How many Public Outreach Strategy meetings did your agency participate in last year? **2**
- Explain why your agency did not attend any or all of the organized meetings.

Trouble accessing LA County Web cast.

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Identify specific improvements to your storm water education program as a result of these meetings:

**Ability to identify targeted areas of concern and options for effective public outreach is enhanced.**

List suggestions to increase the usefulness of quarterly meetings:

**Need more discussion to develop greater influences to encourage better urban habits on the part of the general public. The more the public understands their part, the easier the task is on our part. Continuing this effort.**

If quarterly Public Outreach Strategy meetings were not organized, explain why not and when this requirement will be implemented (*Principal Permittee only*).

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- c) Approximately how many impressions were made last year on the general public about storm water quality via print, local TV, local radio, or other media? Approximately 24,000
- d) Describe efforts your agency made to educate local schools on storm water pollution.

**The City continues to contact schools in the Artesia area (elementary, middle and high schools of the ABC School District); some were contacted by mail, others by phone, to inform them of the outreach programs that are available through the County of Los Angeles.**

- e) Did you provide all schools within each school district in Los Angeles County with materials necessary to educate a minimum of 50 percent of all school children (K-12) every 2 years on storm water pollution (*Principal Permittee only*)? Yes ☐ No ☐
- If not, explain why.

- f) Describe the strategy developed to measure the effectiveness of in-school educational programs, including assessing students' knowledge of storm water pollution problems and solutions before and after educational efforts (*Principal Permittee only*).

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For Permit Years 2-5, attach an assessment of the effectiveness of in-school storm water education programs.

- g) What is the behavioral change target that was developed based on sociological data and other studies (*Principal Permittee only*)?

If no target has been developed, explain why and describe the status of developing a target.

What is the status of meeting the target by the end of Year 5?

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4. Pollutant-Specific Outreach

- a) Attach a description of each watershed-specific outreach program that your agency developed (*Principal Permittee only*). All pollutants listed in Table 1 (Section B.1.d.) must be included.
- b) Did your agency cooperate with the Principal Permittee to develop specific outreach programs to target pollutants in your area? Yes ☒ No ☐
- c) Did your agency help distribute pollutant-specific materials in your city? Yes ☒ No ☐
- d) Describe how your agency has made outreach material available to the general public, schools, community groups, contractors and developers, etc...

**City continues to distribute materials provided to businesses, developers, contractors and general public at counter or when interfacing with groups. City newsletter promoted BMP's and general stormwater issues, as well as Neighborhood Clean Up's, a Dump it Legally Campaign and recycling efforts. The City of Artesia PW Yard has an E Waste drop off station.**

5. Businesses Program

- a) Briefly describe the Corporate Outreach Program that has been developed to target gas stations and restaurant chains (*Principal Permittee only*).



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- b) How many corporate managers did your agency (*Principal Permittee only*) reach last year?
- c) What is the total number of corporations to be reached through this program (*Principal Permittee only*)?
- d) Is your agency meeting the requirement of reaching all gas station and restaurant corporations once every two years (*Principal Permittee only*)? Yes ☐ No ☐

If not, describe measures that will be taken to fully implement this requirement.

- e) Has your agency developed and/or implemented a Business Assistance Program? Yes ☒ No ☐
- If so, briefly describe your agency's program, including the number of businesses assisted, the type of assistance, and an assessment of the program's effectiveness.

Continued education effort wherever an opportunity arises in the course of normal city services. Provide BMP's and their clarifications.

6. Did you encourage local radio stations and newspapers to use public service announcements? Yes ☒ No ☐
- How many media outlets were contacted? 1

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Which newspapers or radio stations ran them?

**City Newsletter, Radio and Television Artesia and City Web Site**

Who was the audience?

**Local residents and businesses.**

7. Did you supplement the County's media purchase by funding additional media buys? Yes ☒ No ☐  
Estimated dollar value/in-kind contribution: **\$2,000**  
Type of media purchased: **Contribution to LA Co. by City**  
Frequency of the buys: **By the County**  
Did another agency help with the purchase? Yes ☐ No ☒  
8. Did you work with local business, the County, or other Permittees to place non-traditional advertising? Yes ☒ No ☐  
If so, describe the type of advertising.

**Pollutant specific materials to targeted businesses.**

9. Did you establish local community partnerships to distribute educational storm water pollution prevention material? Yes ☒ No ☐  
Describe the materials that were distributed:

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**Handout pollution prevention informational materials.**

Who were the key partners? Local Businesses

Who was the audience (businesses, schools, etc.)?

**Businesses and their clientele.**

10. Did you participate in or publicize workshops or community events to discuss storm water pollution? Yes ☒ No ☐  
 How many events did you attend? 4

11. Does your agency have a website that provides storm water pollution prevention information? Yes ☒ No ☐  
 If so, what is the address? [www.cityofartesia.org](http://www.cityofartesia.org)

12. Has awareness increased in your community regarding storm water pollution? Yes ☒ No ☐  
 Do you feel that behaviors have changed? Yes ☒ No ☐

Explain the basis for your answers. Include a description of any evaluation methods that are used to determine the effectiveness of your agency's outreach.

**One of the principal sources of feedback is through the permit processing, where permit applicants and/or their engineers already recognize the process of implementing stormwater pollution prevention practices and compliance a matter of necessity. Addressing Stormwater issues is more readily done by contractors as they are more aware of what the City requires.**

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13. How would you modify the storm water public education program to improve it on the City or County level?

**Education of the general population on the necessity to prevent pollution still needs to occur at the grassroots level. In spite of some advances, there is a lingering apathy in regards to the problem when it does not affect the individual "at home". Have the State provide a budget for television public announcements similar to the anti-smoking campaign.**

14. Inspection Program

Provide the reporting data as suggested in the following tables.

Category	Initial Number of Facilities at the start of cycle proposed for inspection by categories (after the initial year, the updated number based on the new data)	Number of facilities inspected in the current reporting year by end 5th permit year	% Completed at the time of this report for present cycle/projected by end of 5 <sup>th</sup> permit year (from the initial value, and from the updated value after first cycle)	Total number since permit adoption
Landfills	None	n/a	n/a	None
TSDf	None	n/a	n/a	None
Wholesale scrap	1	1	100%	
Auto repair /parking	28	28	100%	
Metal /Fabrication	4	4	100%	
Manufacturing/Whse	7	7	100%	
Chem/Cleaners	8	8	100%	
Gas/Service stations	7	7	100%	
Restaurants	77	77	100%	
Laundries	2	2	100%	
Auto Dealers	0	0	100%	

Comments/Explanation/Conclusion:

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**15. BMPs Implementation**

Provide the reporting data as suggested in the following table.

Category	Number of facilities inspected by category in this reporting year	Number of facilities identified as adequately implementing BMPs as specified in this reporting year	% adequately implementing out of total in this reporting year	Number of facilities required to implement or upgrade in this reporting year	Number of facilities inspected by category in this reporting cycle	Number of facilities identified as adequately implementing BMPs as specified in this reporting cycle	% adequately implementing out of total in this reporting cycle	Number of facilities required to implement or upgrade in this reporting cycle	Total Number during this permit adequately implementing	Total Number during this permit required to implement or upgrade
Landfills										

Comments/Explanation/Conclusion:

**16. Enforcement Activities**

Provide the reporting data as suggested in the following tables.

Enforcement Actions by categories (e.g. Warning letter, NOV, referral to D.A., etc.)	Number of facilities issued enforcement actions in the current reporting year	Number of facilities issued enforcement actions in the current reporting cycle	Number of facilities (re)inspected due to enforcement actions in current reporting year	Number of facilities (re)inspected due to enforcement actions in current reporting cycle	Number of facilities brought into compliance in the current reporting year	Number of facilities brought into compliance in current reporting cycle	Total number of enforcement actions since permit adoption (by category)
Truck Repair	1		1		1	1	
Car Wash	1		1		1	1	

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Facilities by category	Number of Warning letters	Number of NOVs	Number of Referral	Number of Other
Truck Repair	1		0	Prosecuted & Required Installation of BMP's
Milk Plant	1		0	
Comments/Explanation/Conclusion:				

17. Program Implementation Effectiveness Assessment

Please give a brief assessment of the implementation of the program in removing pollutants from the storm water discharges. Please provide an explanation. Suggested improvements or adjustments based on the knowledge gained through this reporting period activities must be reflected in a change in the SQMP, if warranted.

Highly Effective ☐

Somewhat Effective ☒

Non-effective ☐

Comments/Explanation/Conclusion:

Our opinion is that it is better than somewhat effective but not yet highly effective. Language barriers and frequent change of staff at businesses hamper the efforts. The City will start up a new round of inspections this coming year for all applicable facilities.

18. You must also submit a quarterly electronic submittal of your Industrial/Commercial Facilities Program activities.

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B. Development Planning Program (Part 4.D)

1. Does your agency have a process to minimize impacts from storm water and urban runoff on the biological integrity of natural drainage systems and water bodies in accordance with requirements under CEQA, Section 404 of the CWA, local ordinances, and other legal authorities? Yes ☒ No ☐  
Attach examples showing how storm water quality impacts were addressed in environmental documents for projects over the past year.
2. Does your agency have procedures to include the following requirements in all priority development and redevelopment projects:
- a) Maximize the percentage of permeable surfaces to allow more percolation of storm water into the ground? Yes ☒ No ☐
- b) Minimize the quantity of storm water directed to impermeable surfaces and the MS4? Yes ☒ No ☐
- c) Minimize pollution emanating from parking lots through the use of appropriate treatment control BMPs and good housekeeping practices? Yes ☒ No ☐
- d) Provide for appropriate permanent measures to reduce storm water pollutant loads from the development site? Yes ☒ No ☐
3. List the types and numbers of BMPs that your agency required for priority projects to meet the requirements described above.

**Structural treatment filters; Onsite retention of any increase in runoff due to development, bioswales, bioretention, catch basin water quality inserts, erosion control measures, etc. Some surface infiltration. Including a porous asphalt parking lot.**

4. Describe the status of the development or implementation of peak flow controls in Natural Drainage Systems.

**City implements SUSMP requirements and filter first ¾" of runoff. Also as noted above all new developments are required to not increase runoff from the predevelopment amount.**

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5. Has your agency amended codes and/or ordinances to give legal effect to the SUSMP changes required in the Permit? Yes ☒ No ☐
6. Describe the process your agency uses to include SUSMP design standards in new development and redevelopment project approvals.

**Submittal requirements for permit applications for priority projects include the SUSMP as part of the submittal package. Developers/engineers are advised that BMP's are required as part of the project design. Conditions of approval are issued to ensure compliance.**

7. How many of each of the following projects did your agency review and condition to meet SUSMP requirements last year?
- |   |                         |
|---|-------------------------|
| a) Residential  | 0                       |
| b) Commercial   | 0                       |
| c) Industrial   | 0                       |
| d) Automotive Service Facilities  | 0                       |
| e) Retail Gasoline Outlets  | 0                       |
| f) Restaurants (included above)   | 0                       |
| g) Parking Lots (included above)  | 0                       |
| h) Projects located in or directly adjacent to or discharging directly to an environmentally sensitive area | 0                       |
| i) Total number of permits issued to priority projects  | 0 (still in plan check) |
8. What is the percentage of total development projects that were conditioned to meet SUSMP requirements? **1% Approx**
9. How has your agency prepared to reduce the SUSMP threshold for industrial/commercial facilities to 1 acre from 100,000 square feet in 2003?

**All development is subject to provisions requiring compliance under City SUSMP regulations and where development exceeds 1 acre, an NOI is required to be filed and processed prior to grading permit along with proof of WDID number. We provide guidance and also urge SUSMP Projects to consult with Regional Board staff on the SUSMP and related BMP's.**



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10. After 2003, how many additional projects per year will require/did require implementation of SUSMP requirements as a result of the lower threshold? 3% appx.
11. Does your agency participate in an approved regional or sub-regional storm water mitigation program to substitute in part or wholly SUSMP requirements for new development? Yes ☐ No ☒
12. Has your agency modified its planning procedures for preparing and reviewing CEQA documents to consider potential storm water quality impacts and provide for appropriate mitigation? Yes ☒ No ☐

If no, provide an explanation and an expected date of completion.

13. Did your agency update any of the following General Plan elements in the past year?
- a) Land Use Yes ☐ No ☒
- b) Housing Yes ☐ No ☒
- c) Conservation Yes ☐ No ☒
- d) Open Space Yes ☐ No ☒

If yes, please describe how watershed and storm water quality and quantity management considerations were included.

**Previous changes were made; additional changes may occur next scheduled General Plan update. Changes assume issues related to storm water and do not include element changes for other reason.**

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14. How many targeted staff were trained last year? All
15. How many targeted staff are trained annually? All
16. What percentage of total staff are trained annually? 100%
17. Has your agency developed and made available development planning guidelines? Yes ☒ No ☐
18. If no, what is the expected date that guidelines will be developed and available to developers?
19. What is the status of completion of the technical manual for siting and design of BMPs for the development community?

**Artesia uses L.A. County and State of California BMP's, SWPPP manuals and California Stormwater Quality Association Manuals.**

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C. Development Construction Program

1. Describe your agency's program to control runoff from construction activity at all construction sites within its jurisdiction.

**Handouts provided to contractors. Pre-grade and Pre-Construction meetings emphasize water quality management. All permits require installation of catch basin protection prior to initiating construction.**

2. Does your agency require the preparation, submittal, and implementation of a Local Storm Water Pollution Prevention Plan (Local SWPPP) prior to the issuance of a grading permit for all sites that meet one or all of the following criteria?

- a) Will result in soil disturbance of one acre or greater Yes ☒ No ☐
- b) Is within, directly adjacent to, or is discharging directly to an environmentally sensitive area (None) Yes ☐ No ☒
- c) Is located in a hillside area (None) Yes ☐ No ☒

3. Attach one example of a local SWPPP

4. Describe the process your agency uses to require proof of filing a Notice of Intent for coverage under the State General Construction Activity Storm Water permit and a certification that a SWPPP has been prepared prior to issuing a grading permit?

**Projects requiring coverage under the State General Construction Activity Storm Water permit are required to submit an acknowledged copy of the NOI along with the a copy of the SWPPP for plan check review. A project cannot be permitted without a completed SWPPP being submitted to the City. A WDID number is required prior to grading permit for projects over one acre.**

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5. How many building/grading permits were issued to sites requiring Local SWPPP's last year? 0
6. How many building/grading permits were issued to sites requiring coverage under the General Construction Activities Storm Water Permit last year? 0
7. How many building/grading permits were issued to construction site less than one acre in size last year? Appx 200
8. How many construction sites were inspected during the last wet season? all
9. Complete the table below.

Type of Violation	# of Violations	% of Total Inspections	# of Follow-up Inspections	# of Enforcement Actions
Off-site discharge of sediment	0			
Off-site discharge of other pollutants :	0			
No or inadequate SWPPP	-0-			
Inadequate BMP/SWPPP implementation	-0-			

**Note: Not much Building this year and no SUSMP Project Under Construction**

10. Describe the process for taking enforcement actions against construction site violations, including the types of actions that are taken.

**Immediate site visit and call to owner/contractor. We normally require erosion control and BMP's on plans and SWPPP prior to permit so these are normally implemented. We get a good response from contractors generally after site visit and have had no need to issue a formal NOV. Plans are reviewed by City Engineer. Permit is issued by L.A. County Building Dept. who also provides inspection. If necessary the City would issue a Stop Work Notice. Typically, contractors are cooperative and are more in tune to BMP requirements.**

11. Describe the system that your agency uses to track the issuance of grading permits.

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**L.A. County tracks grading permits for the City of Artesia.**

**D. Public Agency Activities (Part 4.F)**

**1. Sewage System Maintenance, Overflow, and Spill Prevention**  
 (only applicable to agencies that own and/or operate a sanitary sewer system)

- a) Has your agency developed and implemented a response plan for sanitary sewer overflows that includes the requirements in Order 01-182? Yes ☒ No ☐
- b) How many sanitary sewer overflows occurred within your jurisdiction? 0
- c) How many did your agency respond to? 0
- d) Did your agency investigate all complaints received? Yes ☒ No ☐
- e) How many complaints were received? 0
- f) Upon notification, did your agency immediately respond to overflows by containment? Yes ☒ No ☐
- g) Did your agency notify appropriate sewer and public health agencies when a sewer overflowed to the MS4? Yes ☒ No ☐
- h) Did your agency implement a program to prevent sewage spills or leaks from sewage facilities from entering the MS4? Yes ☒ No ☐

If so, describe the program:

**Note: All sewers in the City of Artesia are owned or maintained by L.A. County P.W. Sewer effluent is treated in their out of town treatment plant. Sewers overflows are investigated by L.A. County P.W. City crews perform initial response for containment when possible. No overflows in over 6 years.**

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- i) Did your agency implement a program to identify, repair, and remediate sanitary sewer blockages, exfiltration, overflow, and wet weather overflows from sanitary sewers to the MS4?

Yes ☒ No ☐

If so, describe the program:

**All sewers in the City of Artesia are maintained by L.A. County P.W. under the LA County Consolidated Sewer Maintenance District.**

2. Public Construction Activities Management

- a) What percentage of public construction sites 5 acres or greater in size did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit ?

%

- b) Give an explanation for any sites greater than 5 acres that were not covered:

Did not have any public construction activity of such magnitude. The city is very small. (1.8 Sq. miles)

- c) What is the total number of active public construction sites? **Zero active, appx. 3 other capital improvement projects were completed.**

**0**

How many were 5 acres or greater in size?

**0**

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- d) (After March, 2003) Did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit coverage for public construction sites for sites one acre or greater? **N/A None over one Acre** Yes ☐ No ☒

3. Vehicle Maintenance/Material Storage Facilities/Corporation Yards Management

- a) Did your agency implement pollution prevention plans for each public vehicle maintenance facility, material storage facility, and corporation yard? Yes ☒ No ☐

**Municipal corporation yard was moved again very recently to another temporary location. Pollution prevention BMP's are being implemented.**

- b) Briefly describe how your agency implements the following, and any additional, BMPs to minimize pollutant discharges in storm water:
- (1) Good housekeeping practices
  - (2) Material storage control
  - (3) Vehicle leaks and spill control
  - (4) Illicit discharge control

**Use of temporary facilities require the site is generally kept clean without watering; materials where possible are stored in large metal boxes or indoors, or are tarped. Vehicles are maintained, serviced and washed off-site. Spill control materials are on hand. Staff is instructed on illicit discharge control.**

- c) Are all Permittee owned and/or operated vehicle/equipment wash areas self-contained, covered, equipped with a clarifier, and properly connected to the sanitary sewer?  
**(None)** Yes ☒ No ☐  
If not, what is the status of implementing this requirement?

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**Note: Vehicles are washed off-site at carwash.**

- d) How many Permittee owned and/or operated vehicle/equipment wash areas are scheduled to be redeveloped to include the BMPs listed above?

**None**

4. Landscape and Recreational Facilities Management

- a) Has your agency developed a standardized protocol for the routine and non-routine application of pesticides, herbicides (including pre-emergents), and fertilizers?

Yes ☒ No ☐

Briefly describe this protocol:

**Implemented Standard BMP's from State of California and L.A. County.**

- b) How does your agency ensure that there is no application of pesticides or fertilizers immediately before, during, or immediately after a rain event or when water is flowing off the area to be applied?

**Staff is well instructed to not make such applications whenever 5 day forecast includes rain or at any time when irrigation is to occur.**

- c) Are any banned pesticides, herbicides, fungicides, or rodenticides stored or applied in your agency's jurisdiction that you know of?

Yes ☐ No ☒

If so, list them:



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N/A

- d) What percentage of your agency's staff that apply pesticides are certified by the California Department of Food and Agriculture, or are under the direct supervision of a certified pesticide applicator? **100%**
- e) Describe procedures your agency has implemented to encourage retention and planting of native vegetation and to reduce water, fertilizer, and pesticide needs:

**Xeriscape garden was introduced. Irrigation at single major park is done by using well water and grounds are graded to allow percolation. Fertilizer and pesticide use are generally discouraged. New medians typically have drought tolerant plants.**

5. Storm Drain Operation and Management

- a) Did your agency designate catch basin inlets within its jurisdiction as Priority A; Priority B; and Priority C? Yes ☒ No ☐
- b) How many of each designation exist in your jurisdiction?
- |             |            |
|-------------|------------|
| Priority A: | <b>-0-</b> |
| Priority B: | <b>-0-</b> |
| Priority C: | <b>2</b>   |
- c) Is your city subject to a trash TMDL? Yes ☐ No ☒
- d) If yes, describe the activities and/or implementation measures that your agency conducted pursuant to the TMDL and any other trash reduction efforts that occurred.

**Trash TMDL not currently applicable in the San Gabriel River Watershed.**

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- e) How many times were all Priority A basins cleaned last year? **-0-**
- f) How many times were all Priority B basins cleaned last year? **-0-**
- g) How many times were all Priority C basins cleaned last year? **Twice**
- h) How much total waste was collected in tons from catch basin clean-outs last year? **Much less than 1 ton**
- i) Attach a record of all catch basins in your jurisdiction. This shall identify each basin as City or County owned, and Priority A, B, or C. For all basins that are owned and operated by your agency, include dates that each was cleaned out over the past year.
- j) Did your agency place and maintain trash receptacles at all transit stops within its jurisdiction. Yes ☒ No ☐
- k) How many new trash receptacles were installed last year? **None, already in place.**
- l) Did your agency place special conditions for events that generated substantial quantities of trash and litter including provisions that:
- (1) Provide for the proper management of trash and litter generated from the event? Yes ☒ No ☐
  - (2) Arrange for temporary screens to be placed on catch basins? Yes ☒ No ☐
  - (3) Or for catch basins in that area to be cleaned out subsequent to the event and prior to any rain? Yes ☐ No ☒
- m) Did your agency inspect the legibility of the catch basin stencil or labels? Yes ☒ No ☐  
What percentage of stencils were legible? **All**

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- n) Were illegible stencils recorded and re-stenciled or re-labeled within 180 days of inspection? Yes ☒ No ☐
- o) Did your agency visually monitor Permittee-owned open channel storm drains and other drainage structures for debris at least annually and identify and prioritize problem areas of illicit discharge for regular inspection? Yes ☒ No ☐  
**None Owned**  
Is the prioritization attached? Yes ☐ No ☒
- p) Did your agency review its maintenance activities to assure that appropriate storm water BMPs are being utilized to protect water quality? Yes ☒ No ☐  
What changes have been made?

**City of Artesia owns only two catch basins with single laterals connecting directly to LACFCD.**

- q) Did your agency remove trash and debris from open channel storm drains a minimum of once per year before the storm season? **None Owned** Yes ☒ No ☐
- r) How did your agency minimize the discharge of contaminants during MS4 maintenance and clean outs?

**N/A- Do not own any open channels or storm drains other than two catch basins and short laterals.**

- s) Where is removed material disposed of?

**Disposed off-site to landfill.**

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6. Streets and Roads Maintenance

- a) Did your agency designate streets and/or street segments within its jurisdiction as one of the following:
- (1) Priority A – streets and/or street segments that are designated as consistently generating the highest volumes of trash and/or litter? Yes ☒ No ☐
  - (2) Priority B - streets and/or street segments that are designated as consistently generating moderate volumes of trash and/or litter? Yes ☒ No ☐
  - (3) Priority C – streets and/or street segments that are designated as generating low volumes of trash and/or litter? Yes ☒ No ☐
- b) Did your agency perform all street sweeping in compliance with the permit and according to the following schedule:
- (1) Priority A – These streets and/or street segments shall be swept at least two times per month? Yes ☒ No ☐
  - (2) Priority B - Each Permittee shall ensure that each streets and/or street segments is cleaned at least once per month? Yes ☒ No ☐
  - (3) Priority C – These streets and/or street segments shall be cleaned as necessary but in no case less than once per year? Yes ☒ No ☐

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- c) Did your agency require that saw cutting wastes be recovered and disposed of properly and that in no case shall waste be left on a roadway or allowed to enter the storm drain? Yes ☒ No ☐
- d) Did your agency require that concrete and other street and road maintenance materials and wastes be managed to prevent pollutant discharges? Yes ☒ No ☐
- e) Did your agency require that the washout of concrete trucks and chutes only occur in designated areas and never into storm drains, open ditches, streets, or catch basins leading to the storm drain system? Yes ☒ No ☐
- f) Did your agency train its employees in targeted positions (whose interactions, jobs, and activities affect storm water quality) regarding the requirements of the storm water management program to:
- (1) Promote a clear understanding of the potential for maintenance activities to pollute storm water? and Yes ☒ No ☐
- (2) Identify and select appropriate BMPs? Yes ☒ No ☐

**7. Parking Facilities Management**

- a) Did your agency ensure that Permittee-owned parking lots be kept clear of debris and excessive oil buildup and cleaned no less than 2 times per month and/or inspected no less than 2 times per month to determine if cleaning is necessary. Yes ☒ No ☐
- b) Were any Permittee-owned parking lots cleaned less than once a month? Yes ☐ No ☒  
How many?

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8. Public Industrial Activities Management
- a) Did your agency, for all municipal activity considered an industrial activity under USEPA Phase I storm water regulations, obtain separate coverage under the State of California General Industrial Activities Storm Water Discharge Permit no later than December 31, 2001? Yes ☒ No ☐
- b) Does your agency serve a population of less than 100,000 people? Yes ☒ No ☐
9. Emergency Procedures
- a) In case of real emergencies, did your agency repair essential public services and infrastructure in a manner to minimize environmental damage? Yes ☒ No ☐
- b) Were BMPs implemented to the extent that measures did not compromise public health and safety? Yes ☒ No ☐
10. Feasibility Study
- a) Did your agency cooperate with the County Sanitation Districts of Los Angeles County to prepare a study which investigates the possible diversion of dry weather flows or the use of alternative treatment control BMPs? Yes ☒ No ☐
- b) Did your agency review its individual prioritized list and create a watershed based priority list of drains for potential diversion and submit a listing of priority diversions to the Regional Board Executive Officer? Yes ☒ No ☐

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E. Illicit Connections and Illicit Discharges (IC/ID) Elimination Program (Part 4.G)

1. Attach a copy of your agency's IC/ID Elimination Implementation Program (Part 4.G.1.a.). **Adopted County Model Program**
2. Attach a map of your storm drain system showing all permitted connections (if available), and the locations of all illicit connections and discharges that occurred last year (Part 4.G.1.b). If your agency has not completed this requirement, describe the status of the development of a baseline map, including an expected completion date.

**Only two catch basins and single laterals which connect to an LA County catch basin or storm drain. No permitted connections and no illicit Connections.**

3. Describe your enforcement procedures for eliminating illicit discharges and terminating illicit connections.

**Due to our system consisting of a two catch basins and a small amount of pipe, illicit connections are nil. We have adopted the LA County Model Program.**

4. Describe your record keeping system to document all illicit connections and discharges.

**Again illicit connections are zero and are expected to continue to be zero into the city owned MS4. We have adopted the LA County Model Programs.**

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5. What is the total length of open channel that your agency owns and operates? **0**
6. What length was screened last year for illicit connections? **0**
7. What is the total length of closed storm drain that your agency owns and operates? **350 appx.**
8. What length was screened last year for illicit connections? **All**
9. Describe the method used to screen your storm drains.

**Visual observation. Pipe lies underground along a side yard easement within one private single family property. Other pipe is located directly in front of city hall with a City park across the street and single family homes on north on the same side as City Hall.**

10. Provide the reporting data for illicit connections as suggested in the following table (you may submit a spreadsheet from your database that contains the information).

Year	Total # reported/ identified	Total # investigated	# that conveyed exempt discharges or NPDES permitted	# that conveyed illicit discharges that were terminated	# that were removed	# that resulted in enforcement action	# that resulted in <i>other</i> actions
01/02	<b>ZERO</b>						
02/03	<b>ZERO</b>						
03/04	<b>ZERO</b>						
04/05	<b>ZERO</b>						
05/06	<b>ZERO</b>						
06/07	<b>ZERO</b>						
07/08	<b>ZERO</b>						
09/10	<b>ZERO</b>						
10/11	<b>ZERO</b>						
11/12	<b>ZERO</b>						



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11. Explain any *other* actions that occurred in the last year.

12. What is the average time it takes your agency to initiate an illicit connection investigation after it is reported?

**24 hrs.**

a) Were all identified connections terminated within 180 days? (None)

Yes ☒ No ☐

b) If not, explain why.

13. Provide the reporting data for illicit discharges as suggested in the following table (you may submit a spreadsheet from you database that contains this information).

Year	Total # reported	Total # that were discontinued/ cleaned up voluntarily through enforcement and the source was identified	# that were cleaned up but the source could not be identified	# that resulted in no evidence of discharge	# that were determined to be conditionally exempt	# that were exempt or in compliance and the source identified	# that resulted in enforcement action
01/02	* 2	2	0	0	0	0	0
02/03	0	0	0	0	0	0	0
03/04	3	2	1	0	0	0	2
04/05	3	3	1	0	0	0	0
05/06	2	2	0	0	0	0	1
06/07	2	2	0	0	0	0	1
07/08	2	1	0	0	0	0	1
08/09	3	2	0	0	0	0	1
09/10	2	2	0	0	0	0	1
10/11	2	2	0	0	0	0	1

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**\*Consisted of slit due to inadequate erosion control measures (non-hazardous).**

14. What is the average response time after an illicit discharge is reported?

**24 hrs.**

a) Did any response times exceed 72 hours? Yes ☐ No ☒

b) If yes, explain why.

15. Describe the your agency's spill response procedures.

**PW staff is instructed and spill containment materials such as sandbags, kitty litter, etc. are on hand.**

16. What would you do differently to improve your agency's IC/ID Elimination Program?

**Promote reporting of spills by public.**

17. Attach a list of all permitted connections to your storm sewer system.  
**None- only own two catch basins with single laterals each. No other connections are anticipated, ever.**

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**V. Monitoring**

Briefly describe any storm water monitoring activities that are not required by Order No. 01-182 that your municipality conducted, participated in, or received funding to conduct in the past fiscal year. These activities should correspond with the dollar amount you listed in Table 2.

**VI. Assessment of Program Effectiveness**

- A. Attach a summary of the effectiveness of your storm water management program. This summary should include, at a minimum, the following:
1. An assessment of your agency's compliance with permit requirements, based on your responses to the questions in this form;
  2. Descriptions of any evaluation methods that your agency uses to determine the effectiveness of your storm water management program;
  3. A summary of the strengths and weaknesses of your agency's storm water management program;
  4. A list of specific program highlights and accomplishments;
  5. A description of water quality improvements or degradation in your watershed over the past fiscal year;
  6. Interagency coordination between cities to improve the storm water management program;
  7. Future plans to improve your agency's storm water management program; and
  8. Suggestions to improve the effectiveness of your program or the County model programs.
- B. On a scale of 1 to 10 (10 being full implementation of requirements by their deadlines), rate your municipality's level of compliance with Order No. 01-182.
- 9**
- C. List any suggestions your agency has for improving program reporting and assessment.